

SHADOW HEALTH AND WELLBEING BOARD

Wednesday, 7 November 2012

**Minutes of the meeting of the SHADOW HEALTH AND WELLBEING BOARD
held at Guildhall, EC2 on WEDNESDAY, 7 NOVEMBER 2012 at 2.00pm**

Present

Members:

Vicky Hobart (Chairman)
Joy Hollister (Chairman)
Revd Dr Martin Dudley
Jon Averbs
Dr Gary Marlowe
Jakki Mellor-Ellis
Simon Murrells

Officers:

Ignacio Falcon	- Town Clerk's Department
Caroline Webb	- Town Clerk's Department
Paul Haigh	- City & Hackney Pathfinder CCG
Farrah Hart	- Community and Children's Services Department
Neal Hounsell	- Community and Children's Services Department
Chris Pelham	- Community and Children's Services
Sarah Greenwood	- Community and Children's Services
Dr Chor Chuan	- GP at the Neaman Practice

In Attendance

Rorie Jeffries	- NHS North East London and the City
Durka Dougall	- NHS North East London and the City
Tim Sims	- Fiona Reed Associates
Fiona Grant	- Fiona Reed Associates

1. WELCOME AND INTRODUCTIONS

All Members of the Shadow Health and Wellbeing Board introduced themselves. Vicky Hobart chaired the meeting.

Apologies were received from Superintendent Norma Collicott.

2. MINUTES AND ACTIONS FROM LAST MEETING

The minutes of the meeting held on 5 September 2012 were agreed as a correct record.

Matters Arising

Transition Risk Register

The Board was informed that the transition risk register would be circulated to members of the Board as it's developed.

3. HEALTH AND WELLBEING BOARD - GOVERNANCE ARRANGEMENTS

The Board considered a report of the Town Clerk informing Members of the proposed steps to meet the requirement for the City to have its own Health and Wellbeing Board (H&WB) set up by April 2013 and sought endorsement of key considerations around that process.

The Secretary of State released draft regulations to enable the H&WB to have different governance processes in order to address the difficulties faced in relation to voting and more generally the application of local authority standing orders.

It was confirmed that a report would be considered at December Court for Members to agree the governance arrangements. Member elections would take place at January 2013 Court to appoint Members to the H&WB.

The Director of Community and Children's Services and Assistant Town Clerk had met with the Chairman of the Policy and Resources Committee to consider if a representative of the Policy and Resources Committee may be better placed as a Member on the H&WB rather than a representative from the Energy and Sustainability Sub Committee.

The Terms of Reference of certain Committees, such as the Port Health and Environmental Services Committee, may need to be clarified as the remit of the H&WB becomes clearer.

RESOLVED: That:

- i. The steps to be taken to set up a Health and Wellbeing Board in the form of a standalone Committee of the Common Council, including the timetable for consultation outlined in paragraph 23 be noted; and
- ii. The following be considered and endorsed:
 - I. Terms of Reference of the H&WB
 - II. The Membership of the H&WB as at April 2013
 - III. The convention that the Chairman of the H&WB should be a Member of the Court of Common Council, to ensure a suitable representation at the Court of Common Council.

4. HEALTH AND WELLBEING BOARD DEVELOPMENT HALF DAY - TIMELINE AND KEY DATES FOR GOING LIVE

The Board received the Health and Wellbeing Board Development Day document outlining the timeline and key dates for going live.

The Board was informed that the Health Fair would take place on 14 February 2013.

RECEIVED

5. **MAPPING OF HEALTH SERVICES IN THE CITY OF LONDON**

The Board considered a report of the City and Hackney Pathfinder Clinical Commissioning Group (CCG) in partnership with the City of London Corporation on the mapping of health services in the City of London.

Paul Haigh introduced the report and informed the Board that the information pulled together from the Neaman and Spitalfields practices, alongside hard contractual information, confirmed the muddle of services and equitable access issues. Three recommendations were agreed when the CCG discussed the report at its Clinical Executive meeting on 10 October.

The Board was informed of a generic email address for the CCG that would be available in all practices, including Spitalfields, in order to provide clarity on the services offered.

The Assistant Director Strategy & Performance highlighted the need to keep informed of Tower Hamlet's CCG intentions for the future of the City Wellbeing Practice outreach sessions. It was noted that the City CCG email address could also be made available at that practice.

Members noted that the Corporation worked closely with the independent schools within the City in regards to safeguarding arrangements. Discussion took place regarding funding arrangements and the moral pressure that would be placed on schools in regards to good practice.

RESOLVED: That the updated recommendations be circulated to Health and Wellbeing Board Members by Paul Haigh.

6. **ABDOMINAL AORTIC ANEURISM SCREENING PROGRAMME**

The Board received a report on the progress of the NEL Abdominal Aortic Aneurism (AAA) Screening Programme as part of the phase 4 implementation in 2012/13.

The Board was informed that approximately 55-60 men in the City would be turning 65 in 2013 and would be part of the North East London AAA screening programme being rolled out in early January 2013, based on GP registrations. It was noted that any male over this age could request a scan if they wished to. Uptake in the City was expected to be high.

Members were informed that there would be national coverage of the programme with information being filtered down through GPs. It was not yet decided where the ultrasound screening would take place in the City.

The risk to women was substantially lower but they could be referred for assessment via their GP if they showed relevant symptoms.

RECEIVED

7. **HEALTH INTELLIGENCE**

The Board received a report of the Director of Community and Children's Services setting out the work needed to obtain, use and share health intelligence information required by the City of London to support its new Public Health functions from April 2013.

RECEIVED

8. **FUSION LIFESTYLE EXERCISE ON REFERRAL SCHEME**

The Board received a report of the Director of Community and Children's Services which provided an overview of the City of London's Exercise on Referral Scheme delivered by Fusion Lifestyle. The pilot project would run from January – March 2013 with the intention to extend the scheme past the pilot scheme.

The Board was informed that the target of 35 referrals was decided upon by looking at the number of patients currently in the scheme and the residents who have become members of the leisure centre that could be referred.

Members agreed that it was positive to see preventative measures being taken. Once the patient had completed the 12 week activity plan, they would be followed up after six and 12 months to find out if they had carried on the exercise plan. Fusion was looking at providing tailored membership to assist in continued engagement.

RECEIVED

9. **PUBLIC HEALTH CONTRACTS TRANSITION UPDATE**

The Board received a report of the Director of Community and Children's Services which provided an update on the progress made by the City of London Corporation and the London Borough of Hackney to transition the existing public health contracts currently managed by NHS North East London and the City.

RECEIVED

10. **LICENSING MATTERS**

The Board received reports of the Director of Markets and Consumer Protection in relation to the Code of Good Practice for licensed premises, the Code of Good Practice traffic light system and the Licensing Policy 2012.

RECEIVED

11. **CLEAN AIR IN LONDON**

The Board received a letter from Simon Burkett, Found and Director of Clean Air in London.

RECEIVED

12. **ANY OTHER BUSINESS**

There were no items of urgent business.

13. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act as follows:-

<u>Item No.</u>	<u>Exempt Paragraph(s) in Schedule 12A</u>
16	2
17	-

14. **SUICIDES IN THE CITY**

The Board received a report of the Director of Community and Children's Services in relation to suicides in the City.

15. **ANY OTHER NON-PUBLIC BUSINESS**

There was one item of non-public urgent business.

The meeting ended at 3.40pm

Chairman

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